

OA Council Minutes

(2/8/2013) 10:00 am – 11:30 am
109 Friendly

Members	Lead Assignment/Title	Present
Miriam Bolton	Chair	Y
Patrick Chinn	Communications/Web back-up	Y
Chris LeBlanc	Vice Chair	N
Deb Mailander	OA Policy Committee/Communications back-up	Y
Colleen McKillip	OA Forums/Vice Chair back-up	Y
Kristina Mollman	Webmaster/OA Forums	Y
Lisa Raleigh	OA Forums/OA Employment subcmte Chair	Y
Teri Rowe	Treasurer/Prof. Development/HR Liaison	Y
Guest: Linda King		

Item 1	Item2	Item 3	Item 4	Item 5 and 6	FYIs	Standing Agenda
Review agenda for Feb. 22 mtg	Update on BAO discussion/mtg	Review of OA Training options	Information on Ombudsman office	New Business Items for next open meeting agenda		

Topic	Discussion	Decision	Assignment
Item 1	Detailed info provided to Kathy Warden, Greg Stripp, Linda King, Margaret Mahoney and Ruth Keele. David Espinoza and Linda Leon also invited to the mtg. Role of OAC is not to drive policy creation, but to encourage and support it. Goal for Feb. 22 mtg may be to bring stakeholders together for discussion, and not seek a specific outcome. Ask each guest to discuss their role in the policy arena.		
Item 2	Tabled	Kelly Wolf will be invited to a future meeting.	
Item 3	Upcoming Spring OA Training: "Leading with Emotional Intelligence" with Suzanne Rotondo; plan two sessions of up to 80 people each. Choice for this year based on Pam Farmer's work with Patricia Easley	Invite Pam Farmer to next meeting to continue this discussion.	T. Rowe to invite P. Farmer

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	last year and the results of a survey that had a fair amount of response. Discussion followed on the role of the OAC liaison position to ODT and possibly adding or changing the role of OAC to one of advocating for the “value add” of trainings for OAs by way of adding training to the preferred qualifications section of job postings, listing trainings in annual reviews and using them as a weighting when awarding merit increases. Also discussed with Linda King that there is well-recognized need for more consistent trainings for department heads and other faculty with leadership roles in the supervision and encouragement of OA professional development as an employment expectation. Opportunities depend on nature/requirements of the position and on the culture of the department. Can HR or OAC keep a list of OAs who express interest in serving on committees, e.g., searches? There is now a policy on training and development created by Pam Farmer that sets out professional development objectives and obligations. It was suggested this be added to performance appraisal forms (is on classified forms, but not OA forms).	Review existing policy to determine if it needs strengthening.	T. Rowe to review training & development policy
Item 4	Carla McNelly informed Miriam Bolton that Ombudsman Office has been approved; Dave Hubin will create the committee to lead the search. Linda King does not yet have much info on the office or the position. There are different roles that ombuds officers can have and the exact responsibilities are not yet known for the UO office. This position would be available to all UO employees and students, not just OAs.	No action at this time.	
Item 5	Miriam Bolton received email from Angela Mercer asking if OAC could use a Portland representative; John Woelfle has indicated interest. Kristina Mollman was appointed to fill Patricia's term. Question is length of her term. Also, are people whose terms are ending interested in running again? (This would be Deb Mailander, Colleen McKillip, Kristina Mollman and Lisa Raleigh.) MB suggested an open house for interested candidates.	Kristina is filling Patricia's term, which ends this year. She is eligible to run for two terms. Open house in March for all interested in council service. Suggested bylaw guideline: fill an open position when less than a year remains in the term, rep is then eligible for two additional full terms. If filled with more than a year remaining in vacated position's term, then rep	M. Bolton will convey this information to A. Mercer

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		is eligible for one additional full term. Suggest that JW run in the next election, encourage Portland participation.	
Item 6	March 8 agenda items: carry over BAO discussion to this or a future meeting; Kelly McIver offered to come to discuss and be available to address concerns re: arming UOPD officers. OAC will not have a position on the issue, so having Kelly address questions any of us may have could give the impression we do. Existing campus forum opportunities will allow input and information gathering.	It was suggested we send message to OA listserve encouraging attendance at UOPD forums with message: "OAC contacted because of UOPD interest in hearing from OAs" then encourage them to participate.	Send OA listserve message on Monday. P. Chinn will reach out to KM and explain this
Next Meeting	Work Session: 2/22/2013, 10:00-11:30 am; 109 Friendly Hall		

Recorder: Colleen McKillip