

OA Council Meeting Minutes February 5, 2004

2:00 – 3:00 p.m., EMU Umpqua Room

Council Members Attending: Todd Lundgren, Annie Bentz, Donna Winitzky, Marilyn Reid, and Kathy Cannon (note taker).

Absent: Chris Loschiavo (excused)

Other Attendees: Linda King, John Crosiar, Rachele Raia

1. Update on OA Task Force Report – Linda King [20]

Linda handed out a draft of the OA Handbook for comment and review; discussed distribution, whether hardcopy or available on-line after Lorraine Davis and Melinda Grier give it their blessing.

2. Review of minutes from January meeting [5]

3. Discussion of plans for 2003-04 Annual Meeting [15]

Tuesday, February 17th, 10:00 a.m.-12:00 p.m., Browsing Room, Knight Library

a. Room reservations and set up: 50 seats/20 extra chairs; schedule flip charts

b. Catering—Todd has made reservations with Catering for light refreshments

c. Other: Marilyn will invite VPs (not available: L.Davis, J.Mosley, G.Vincent)
Game Plan: Introductions; Dave will speak from 10-11; re-cap accomplishments; VPs give a short presentation on issues affecting their areas; speak to morale issues; break into small groups with a facilitator with one or two prompts for discussion; Brain-stormed about topics to facilitate the discussion; Todd will send out an email reminder; Rachele will help facilitate.

4. Discussion/updates on other issues and events [15]

a. update on planning for brown bags: lunch with Greg Vincent 3/9

b. Kathy Cooks suggested ideas for OA pin ceremony: 11/9 or 11/16

c. Updating OAC website

d. Fred – Annual Report for 2002-03: has been posted to website and link mailed to OAs

e. Other

5. Recap/review/next steps/next meeting's agenda [5]

Tidbit: faculty senate OA's receive council emails

Adjourned 3:00pm