

**Officers of Administration Council  
Meeting Minutes  
Wednesday, February 16, 2005  
1:30-2:30 Rogue Room**

**Members present:** Marilyn Reid, Annie Bentz w/Finley, Abe Schafermeyer, Janice Langis, Kathy Cannon (notetaker)

**Absent:** Chris Loschiavo (excused)

**Others present:** John Crosiar

**Agenda**

**1) Announcements**

**2) Review January meeting minutes**  
Minutes will be reviewed at next meeting.

**3) Miscellaneous reports and updates:**

■ **Brown Bags**

The subcommittee will reconvene to discuss future topics; keep statistics on attendance.

■ **OA Issues Task Force**

Marilyn distributed an outline of issues that need follow up. The subcommittee will plan a box lunch (12-2:30) to work on these issues with Linda King.

■ **Budget allocation request**

Request approved for \$2,000/year; \$1000 for this year; \$500 year professional operations; Chair will manage index Z1OAC; use this year's money on beverages at brown bags and honorarium for Tim McMahon.

■ **0304 Annual Report**

Marilyn is working on a draft of the annual report. Kathy and Annie will help.

**4) Miscellaneous**

Kathy gave a report from the VP Administration staff meeting. Topics discussed: OUS Administrative Council; Diversity planning; SEIU bargaining update; status of police project; Long Range Campus Plan update; report on the Leadership symposium for students; and an update on PSC funding issue involving *The Commentator*.