

**Officers of Administration Council
Meeting Minutes
Wednesday, March 9, 2005
1:30-2:30 EMU Board Room**

Members present: Marilyn Reid, Annie Bentz w/Finley, Abe Schafermeyer, Chris Loschiavo, Janice Langis, Kathy Cannon (notetaker)

Others present: John Crosiar

Agenda

- 1) Announcements**
Annie announced this will be Finley's last meeting.
- 2) Review January and February meeting minutes**
Kathy will make corrections and sent to Fred to post.
- 3) Report of Administration Staff Meeting**
Topics discussed:
 - Senate discussion about academic integrity in Athletics – whether it is advisory or a mandate;
 - Fundraising for Student Affairs initiatives;
 - Salary issues for next budget period
COLA/merit increases (DAS will cover portion of COLA 3.5-4% (biennium) effective July 1, 2005 (1-2% this year); plus 2% merit increases from general fund for a total of 4% across the board. Agencies are supposed to be getting ready for the salary thaw but at the same time to not give the appearance of acting before the legislative session closes. Drafts of proposed increases are due from departments by April 28th.
- 4) Review of upcoming election procedures**
Elections 4/23 – 5/2
Annie will document election process reiterating the policy of having a representative member from each unit of the university.
Abe will receive nominations.
- 5) Miscellaneous reports and updates:**
 - **Brown Bags subcommittee**
Kathy reported that she is still trying to reschedule an update from Michael Redding on the legislative session
 - **OA Issues Task Force**
The council will convene a box lunch meeting with Linda King to draft follow-up issues for the OA Task Force.
- 6) Miscellaneous**
 - Schedule summer meetings and events
 - Marilyn suggested combining the annual reports and present fall term.