

**Officers of Administration Council  
Meeting Minutes  
Wednesday, April 12, 2006  
1:30 -- 2:30 109 Friendly**

**Members present:** Marilyn Reid, Annie Bentz, Rachele Raia, Abe Schafermeyer, Chris Loschiavo

**Excused:** Janice Langis

**Others present:** John Crosiar, Kathy Cannon (notetaker)

**AGENDA**

**1) Announcements**

- Kathy will get the minutes updated and email to the council before next meeting for review.

**2) Business**

- VP Finance and Administration Staff Meetings  
The April meeting was cancelled, but Chris Loschiavo used this opportunity to update the council on the proposed changes to the Student Conduct Code.
- Spring Elections  
There are 4 nominees for the OA Council. There are 3 open seats. Elections take place 4/26 – 5/7. The council will send out an email with a bio from the nominees and a reminder to locate PAC numbers for voting on DuckWeb.
- Brown Bag Schedule Update  
Brown bag with Charles Martinez on hold; John Duncan will present on the Leadership Resource Office. We will have a combined ice cream social and brown bag introducing the Living Learning Center. Janice will check on dates around the last week of July.
- Schedule the future  
Monday, June 19<sup>th</sup>, box lunch with old and new council members to elect officers  
July 12<sup>th</sup> meeting with Provost, Linda Brady 1:30-3:00  
OA Orientation: different format, include diversity plan

**3) MISC.**

Marilyn will be out of the country in July.