Officers of Administration Council
Meeting Minutes
Wednesday August 9, 2006
1:30 -- 2:30 pm 109 Friendly

Members present: Rachele Raia, Chris Loschiavo, Kathy Cannon, Shelley Elliott, Ceci LaFayette

Excused: Marilyn Reid

Others present: John Crosiar

AGENDA

1) ANNOUNCEMENTS
Review past minutes. The minutes were reviewed and corrections will be made to the "Talking Points" sheet and the record of attendance.

2) BUSINESS
OA list-serv / website
Kathy has access to the website and the list-serve. The mailing lists have been updated and she will start to rebuild the website at Fred Tepfer's suggestion.

Review meeting with Linda Brady and Ice Cream Social

Meeting with Linda Brady.

The council was generally pleased by the meeting with Linda Brady. She took notes regarding our concerns and history and asked good follow up questions. We discussed the OA Project, an equity survey and performance evaluations, professional development, and a job swap program at UNC. The council was impressed with her interest, but also realizes she has a very full plate. We offered the council's assistance in pursuing projects or requests concerning OAs.

Ice Cream Social

The ice cream social was another huge success. We had a large turnout due to being held at the Living-Learning Center. The council will send Mike Eyster a thank you card for hosting the council.

Prepare for 9/20 orientation

The council agrees that we are not happy with the current format of the orientation. We will make it more of a social meeting with a small panel of new OAs to share their experiences in their first year of being an OA. Also ask new OAs what they would like from the OA Council.

Rachel will contact OAs who attended last year's orientation to see if they would like to participate in a panel. We will order cake and punch.

Brown Bags for 06-07? The council agreed that we have several brown bags planned and we should start setting dates.

3) MISC

Proposed a meeting with Frances Dyke regarding the diversity action plans departments are to submit.