

Officers of Administration Council
Meeting Minutes
Wednesday, February 8, 2006
1:30-2:30 109 Friendly

Members present: Marilyn Reid, Annie Bentz, Janice Langis, Rachele Raia, Abe Schafermeyer

Members absent: Chris Loschiavo, excused

Others present: Fred Tepfer, John Crosiar, Kathy Cannon (notetaker)

AGENDA

1) Announcements

- Kathy Cannon was in an auto accident in December and is working half time until further notice; she will continue to attend meetings and take minutes.
- The November and January minutes were reviewed and it was suggested that Frances Dyke review the minutes before posting on website.

2) Business

- VP Finance and Administration Staff Meetings
Chris Loschiavo is still attending these meetings when available as our representative.
- Review of last brown bag
The council reviewed the last brown bag on "Millennial Students." The turn out was good and represented a nice cross section of campus. We decided to send out a survey to see what attracted people to this particular brown bag and to solicit ideas for future brown bags.
- Future brown bags schedule
The council discussed ideas surrounding the Living Learning Center. Mike Eyster is willing to present and Janice will get more information on dates. We also discussed the topics of "tangible cultural competency," CODAC, and the diversity plan/department plans as future topics.
- Review of conversation with Frances Dyke
The council reviewed the meeting with Frances and hope to have a followup meeting due to the fact that the meeting was cut short due to schedule conflicts.

3) Other

- Spring elections
Review/update Annie's election checklist.
- Meeting with new Provost
Discussed as a possible future brown bag.
- Web site and list serves
Kathy will work with Fred and Lucy Lynch to help manage these resources.