

**Officers of Administration Council
Meeting Minutes
Wednesday, February 14, 2007
1:30 -- 2:30 pm 109 Friendly**

Members present: Kathy Cannon, Shelley Elliott, Ceci LaFayette, Rachele Raia

Excused: Chris Loschiavo, Marilyn Reid

Others present: John Crosiar

Agenda

1) Announcements

Review past minutes – January
The minutes were reviewed and approved as written.

2) Business

Brown Bags –
Debrief on Jan 25
The brown bag on retirement funds was a topic of big interest.
Over 100 people attended despite the fire alarm and the room
change. A link was set up on the HR website with information and
handouts from the discussion.

Upcoming topics-

March: Strategic Communication Task Force Focus Group for OAs
April: Wellness committee update

Review letter to Dyke/King re: safety issues
Tabled until March

Reviewed minutes from VPFA meeting (attached)

3) Misc

Group Photo
Discussed scheduling to include all members in the near future.