
OA Council Meeting

December 16, 2003

11:30-1:00 p.m., Rogue Room EMU

1. **Reviewed minutes of the November meeting.**
2. **Recent and upcoming issues and events**
 - a. 12/3 brown bag with Annie Bentz and Linda King: Grievances Ben Linder Room not the best venue, use a different room next time. It was good information, and excellent to have both mediation and grievance info. It would be better to have more people attending. Is the lunch hour a problem? Attendance was better last spring, in a River Room not at noon, but the subject was vacations. Create web posting from Linda's outline incorporating some of Annie's mediation info. Do it again in the spring?
 - b. Kathy Cooks' suggestion of a pin ceremony for OAs. She ran an initial list recently showing 365 OAs with ten years service or more. The initial number may be daunting, but the numbers will drop considerably in future years. Could this be launched at the annual meeting, then pick it up in November or whatever schedule works for HR?
Won't work for this year's (February 2004) annual meeting, but we could possibly schedule next year's annual meeting for October or November, and incorporate a pin ceremony.
Maybe start with longer-service group, and phase in shorter periods in future years to reduce the bulge and make it more special for those recognized.
General consensus: it's a good idea. Aim for next fall and work on the meeting coordination issue.
 - c. Working on updating OAC web site
 - d. Suggested dates for annual meeting. Tues Jan 27, Tues Feb 10, Thurs Feb 12, all at 10 to 12. More opportunities at other times. Later in the spring might coordinate well with launching initiatives the following fall. Early spring better than later, it gets busy. Perhaps we need more clarity about what the purpose of the meeting is. Professionalize by making more consistent? Interaction with February tax referendum vote? Before the vote (January) would be different from after the vote (2/10 or 2/12). Go with the January date this year, then either go to earlier in the fall or to the spring. Dave 10-12, work meeting around those times.
 - e. Annual report. Comments to Fred via e-mail. Request electronic version if necessary.
 - f. Annie is off on Wednesdays next term. Resolve now or via e-mail? Save for last?
3. **Discussion of OAC mission statement and ideas for revision**

- a. Mission statement seems very general, may need updating to represent what we've been doing.

The OA Council brings together the UO's diverse group of administrative faculty to:

- Promote and facilitate communication
 - Identify and address pertinent issues
 - Share information
 - Enhance professional identity
 - Create opportunities for collegiality
- b. Goals for 2203-2004 from October OAC meeting
 - 1. Professional development for OAs related to job area, career development & survival perk up opportunities for professional development (off campus locations)
 - in-house
 - not in-house
 - 2. Morale on campus due to freezes generally
 - a. OA challenge, Ernie Pressman to talk at Brown Bag?
 - b. Salary & contract issues salary equity study? Multi-year contracts?
 - c. vacation & sabbatical
 - d. travel restrictions
 - e. institutional growth w/o added support
 - f. budget cuts
 - 3. Finalize OA project: OA handbook
 - 4. OA leadership caucus meetings (elected OAs)
 - 5. Post annual report to the web site
 - 6. Send OA goals to Linda King for comment
 - 7. Subcommittees:
 - Brown bags: Annie, Chris Kathy
 - Annual meeting: Todd, John, Marilyn

Tim McMahon as speaker for this or future annual meeting? Annie will contact.
