

## **OA Council Meeting: Feb 3, 2003**

**Century A, EMU Attending:** Fred Tepfer, Todd Lundgren, Donna Winitzky, Annie Bentz, Rachele Raia, Shireen Chappell, Mick Westrick (recording).

1. **Gossip, news, and speculation**  
Two volunteers are needed to serve on the Recognition selection committee. Deadline for nominations is February 5th. The group OA project group is meeting again
2. **Status report on OAC letter to new hires, new OAs ID'd** [10] OA letter will go out with the contract from Affirmative Action Fred did a re-write of the letter. Changes were reviewed and approved. Fred will circulate a revised draft to oac@lists.
3. **Planning elections:** volunteers needed Annie Bentz and Todd Lundgren agreed to work on this. She will contact Gwen Stelegman about what next steps might be. Fred will forward his e-mail from Dan W. to Annie, Gwen Steigleman, and Susan Hilton. Discussion about how to incorporate candidate statements ensued. It was agreed that we should try to do candidate statements on our own website, and just have Computing Center staff implement the balloting.
4. **Debrief annual meeting, develop work plan Feb-Sept.** Annie will send comments from the small group discussion to everyone. There was discussion about vacation. There was consensus that we should work on ways to assure that employees have the opportunity to use the leave time they have.
5. **Next brown bags** Vacation/sabbatical/fatigue. What are the rules? We discussed how we could encourage. We agreed to meet Feb 10th to discuss further. Donna will get a room, and look up the rules on vacations. Brown bag will be Wednesday, February 26th at 10:30-12 p.m.
6. **Recap/review/next steps/next agenda**