

Officers of Administration Council

Meeting Minutes

Wednesday, October 14, 2009

1:30–3:00 p.m. 109 Friendly

Members Present: Shelley Elliott, Andre Chinn, Linda Leon, Jessi Steward

Others Present: Chris Jones, John Crosiar, Tracy Bars, Peter Gilkey, Linda King, Kim Holland-Turley

Excused: David Espinoza, Dave Landrum

1) MINUTES

- 9/23/09 meeting cancelled. There were no meeting minutes to approve

2) BUSINESS

- Peter Gilkey/UO Senate President
 - o Visited OAC to build a bridge between UO governance and OA representatives
 - o Asked for points of concern from OAC
 - o Discussion of pending vote on new faculty governance structure – concern for lack of OA representation in the motion that is scheduled for a vote today.
 - o Discussion of Classified Staff unpaid furloughs and its tangential effects on OAs.
 - o General consensus furloughs have created an atmosphere of inequity and low morale for Classified Staff and OAs.
 - o Positive input from all Council members to Peter Gilkey's idea of asking the President and Provost to hold a town hall meeting after the ratification of the SEIU contract to address the general sense of inequity and low morale.
- Training and Development policy and OA Policy Committee Update (Linda King & Kim Holland-Turley)
 - o Training/Development review is done and posted on HR website
 - o Linda presented the idea of creating a blog similar to what was used for Academic Ideas Initiative blog.
 - o Consensus on idea of requiring bloggers to self-identify prior to adding comments.
 - o It was suggested to include an introductory paragraph posting guidelines and maintain blog for a period of two weeks.
 - o Performance Evaluations - Kim has interviewed 5 of the 8 colleges to see who is currently conducting OA performance evaluations. She also intends to interview auxiliary units.
 - o An OA performance evaluation tracking system is being designed to determine who is doing performance evaluations

- o Grievances – Linda reported Penny Daugherty is heading up this sub-committee. The work in this area is proving to be more complex than originally believed to be the case.
 - o Compensation - work is just starting on this policy. No report of who is responsible for this committee.
- New OA Orientation Review
 - o New format received positive comments and feedback from attendees
 - o The interaction was a positive addition to the format; a suggestion was made to break-up the seating arrangement next year so people who know each other won't 'group' together.
 - o Kudos were given to Pam Farmer for her direction in changing the Annual OA meeting format.
 - o Appreciation was expressed for the surprise attendance of President Lariviere and Vice-Provost Frances Dyke.
- OAC Annual Meeting – Oct 27th from 10-11:30 (Gerlinger Lounge)
 - o Update on duties progress
 - Andre – picture collage, goals
 - Shelley – invite Linda King, Pam Farmer (DONE)
 - Jessi – room, AV, nametags, greeting table, OA Conversations
 - Linda - catering
 - Dave L. – invite senior administration (DONE)
 - David E. – greeting table, OA Conversations
 - o goals for opening remarks and introductions from President Lariviere
- Fall meeting with Frances Dyke
 - o Meeting has been moved to winter (Shelley)
- Meeting with OA Reps
 - o Meeting has been moved to winter (Shelley)
- OA Conversations update (Jessie Steward)
 - o Scheduled OA Conversation Series meetings are tentatively scheduled as follows:
 - November 11 – Pam Farmer
 - December 8 – Provost Jim Bean
 - January – Mike Redding
 - February and March – speaker confirmation pending
 - April - President Lariviere

3) OTHER ANNOUNCEMENTS

- OAC work session to go over final assignments for Annual OA meeting. Friday, October 23, 2009, 9:00-10:00, Century Room F, EMU.