

OA Council Meeting Minutes

Feb 8, 2011, 9:30-11:00 AM

Friendly Hall

Members	Lead Assignment/Title	Present
David Espinoza		
David Landrum		X
Linda Leon		X
Stacy Williams Wright		X
Miriam Bolton		X
Jessi Steward		X
Guests:		
Linda King		
Mary Beth Allen		X
John Crosair		X
Pam Farmer		

[Item 1](#)

Website

[Item2](#)

Budget

[Item 3](#)

OA Personnel Policy Review Initiative
Update

[Item 4](#)

OAC Bylaws

[Item 5](#)

[Standing Agenda](#)
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Topic	Discussion	Decision	Assignment
Item 1 – Website Group discussion Back to Top	<p>Website has been hacked and being redone by Vid. Talked about the importance of having this site up and running.</p> <p>Folks in Information Services did a good job communicating and responding to the situation.</p>	No decision	Stacy is going to check on getting a hit counter on website. Will also update group on progress.

Topic	Discussion	Decision	Assignment
	<p>Miriam brought up the idea of having a hit counter on the site.</p> <p>Group discussed archiving old items while we go through the content on the website.</p>		
Item 2 – Budget Group discussion Back to Top	<p>Dave reported that the carry-forward was brought back into the budget.</p> <p>Discussed using budget for OA Ice Cream Social and drinks for Conversations.</p>	No decision	None
Item 3 – OA Personnel Policy Review Initiative Update Mary Beth Allen Back to Top	<p>Mary Beth reported that the feedback from the groups seems overall positive. Consensus from meetings to move the policy forward. Want to make sure that folks are getting evaluations as a regular part of their job.</p> <p>Discussed the fact that timely notice is not a disciplinary measure, only for reorganization and efficiencies in the organization.</p> <p>Evaluations prior to timely notice as well as an independent review were discussed as options to help with making sure that it isn't used for disciplinary action.</p> <p>Asked for the impact of timely notice, how many people are affected. This data may be used to help evaluate the impact of this policy change.</p> <p>More discussion needed to educate OA's about contracts, evaluations, timely notice etc.</p> <p>Discussed rare situations where folks are allowed to have two one-year contracts when they are being allowed to settle into their jobs.</p> <p>Next step is draft the policy and the OA Council will have a chance to review.</p>	No decision	<p>Mary Beth going to follow-up on some kind of additional overview process (independent review).</p> <p>Mary Beth is going to gather a report of how many cases per year.</p>
Item 4 - Revise OAC by-laws Back to Top	<p>Discussed various changes and updates to the OAC by-laws. See document for specific changes.</p>	To update by-laws	Miriam to compile and share updated version with OAC.
Item 5 – OAC staffing	<p>Discussed the potential position of staffing for the OAC. Discussed that the area that this person is pulled from is important to consider.</p>	Will continue the conversation at the	

Topic	Discussion	Decision	Assignment
Back to Top	Discussed the need of outlining the job expectations and responsibilities if this job is needed.	next meeting	
Standing Agenda Back to Top			
Next Meeting			Location: 109 Friendly

Recorder: Jessi Steward