

## OA Council Minutes – approved by OAC 3/29/2012

March 13, 2012, 9:30 am – 11:00 am

109 Friendly

Members		Lead Assignment/Title	Present			
Miriam Bolton		Chair	X			
Patricia Easley		Training Liaison	X			
David Espinoza		OA Forums				
Linda Leon		Senate Liaison	X			
Deb Mailander		Communications	X			
Colleen McKillip		Vice chair	X			
Lisa Raleigh		OA Forums	X			
Stacy Williams Wright		Web	X			
Guests						
Tracy Bars, OA rep to University Senate		Sonja Runberg, OA rep to University Senate	Andrew Verner, OA rep to FAC			
Paula Staight, representing STFU		Mary Beth Allen, Associate Director, OA Employment	Chris Prosser representing Senate President Robert Kyr			
Additional OA guests who came to learn about service on OAC, FAC and Univ. Senate: Patrick Chinn, Holly Lynn, Russell Hilkenne, Garrick Mishaga, Denise Gray, Claire Matese, Beth Roy, Kari Van Orsdel, Jae Pudewell, Shoshana Cohen, Vicki Arbeiter						
<a href="#">Item 1</a>	<a href="#">Item2</a>	<a href="#">Item 3</a>	<a href="#">Item 4</a>	<a href="#">Item 5</a>	<a href="#">FYIs</a>	<a href="#">Standing Agenda</a>
Report from STFU	Portland OA Forum	Future OA Forums	Yammer	OAC Open House		Approval of Minutes

Topic	Discussion	Decision	Assignment
<b>Approve February 14 minutes.</b>		<b>Reviewed and approved via email outside of meeting.</b>	
<b>Report from STFU</b>	<p>Paula reviewed Sept. 2012 Smoke &amp; Tobacco-Free University task force, its history and action timeline; distributed handout with this info. An update of OAR draft has gone to ELT. Now in the marketing and communication phase. Hope to push out more info in spring term.</p> <p>Robin Holmes had asked committee to update various groups so that is her purpose here at OAC. STFU, WTF, Ducks Kick Butt - various slogans for the campaign. Q: what is the "bite" of the policy? What recourse? A: working on enforcement piece. Have met with</p>		

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	<p>international student groups and had posters translated. Students who are in violation would go through the conduct code system. Would initially just receive reminders. In res halls would be written up. If we know the smoker's name, we could report to Student Conduct (if the person is a student). Task force is thinking of folding an awareness campaign into existing alcohol education program. Recruitment info sent to prospective students includes the plan. There are no data to show decrease in enrollment at smoke-free universities. Plan to have cards to hand out to smokers. Working on getting permanent signage for campus. Door decals re smoking within x feet will have to be replaced. Campus trouble spots were listed. Feel free to contact her with more locations that will need signage. ASUO supports the initiative.</p>		
<p><b>Portland OA Forum</b></p>	<p>Settled on April 9<sup>th</sup> as the date; will leave at 10:00 to drive up. Patricia will arrange van parking. Tentative schedule:  12:00-1:00 pm OAC lunch w/Vice Provost Wendy Larson  1:00-2:00 pm Portland OA Forum  2:15-3:30 pm Free time (options include: guided tour of White Stag; use of office space with laptop, phone, wireless, etc.; complementary tickets to Lan Su Chinese Garden (easy walk); scheduling time to meet with your satellite unit; walk long the river  3:30 pm depart for Eugene  Stacy may not be able to attend due to search process in her office. Due to this trip, there will be no OAC meeting on April 10. Also, we will move the March 27 meeting to March 29; Miriam will reschedule room and Linda will cancel 109 Fr on April 10. Patricia will draft topics list for the Portland OA Forum and talking points for the meeting with Wendy.</p>	<p><b>Cancel April 10 OAC meeting. Move March 27 OAC work session to March 29.</b></p>	<p><b>All.</b>  <b>Patricia-draft topics and talking points for discussions.</b></p>
<p><b>Future OA forums</b></p>	<p>Lisa and David are trying to get something set up with student affairs for the week of April 23rd; need a room. FAC requires a specific date/time request for rooms. <i>[post-meeting note: Colleen advised Lisa on process for reserving rooms at EMU so this may be the venue.]</i></p>		<p><b>Lisa to finalize OA Forum with Paul Shang; find location.</b></p>
<p><b>Yammer</b></p>	<p>This may be an option for having OAC private conversational threads that do not result in multiple emails. Tabled until next meeting.</p>	<p><b>tabled</b></p>	

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<b>OAC Open House</b>	<p>Introductions made around the table. Chris Prosser advised the nomination form for committee service will soon be up on the University Senate website and an email distributed to faculty and OAs. The 2012 Committee Service Preference Form is up on the Senate homepage: <a href="http://senate.uoregon.edu/">http://senate.uoregon.edu/</a>. OAC members discussed their assignments on the council and the time commitment involved. OAC meets 2x month, plus forums, sub-committees, meetings with central administration members, 3x a year with VPFA, the annual meeting and the annual retreat. The University Senate meets for one 2-hr meeting a month, sub-committee work, review of minutes and agendas (relatively small time commitment).</p> <p>**OAC: need to clarify and advertise constituency of membership (academic, support, administrative). Also # of positions open each year.</p> <p>The FAC meets every Monday 11-1 when school in session (lunch is provided). The formal role to advise, consult w/president and provosts. All discussions are confidential; members are not advocates from any one constituency but for all the school.</p> <p>Question and answer re: role of OAC, Senate, FAC, focus of sub-committees, selection of topics to address each year.</p>		
<b>Next Meeting</b>	<b>THURSDAY, March 29, 2012 9:30-11:00 – 228 Chiles (BRI)</b>		

Recorder: Colleen McKillip