

OA Council Minutes

October 11, 9:30 am – 11:00 am
109 Friendly

Members		Lead Assignment/Title			Present	
David Espinoza					X	
David Landrum					X	
Linda Leon					X	
Stacy Williams Wright					Excused Absence	
Miriam Bolton					X	
Patricia Easley					X	
Lisa Raleigh					X	
Colleen McKillip					X	
Guests						
Laura Morris						
Mary Beth Allen						
Item 1	Item2	Item 3	Item 4	Item 5 and 6	FYIs	Standing Agenda
2011-12 Goals	Annual Meeting	10/18 OA Forum	Annual "to do" list	OA Reps OA Conversations		Approval of minutes

Topic	Discussion	Decision	Assignment
Review & Discuss draft of 2011-12 Goals	Discussion of 2011-12 goals. Clarified the distinction between internal & external goals and discussed without coming to a conclusion whether or not to include internal goals on as part of the document handed out at the Annual Meeting. Consideration given to Including metrics into external goals	Content good	Miriam will create final draft for OAC review
Agenda & Roles for Annual Meeting	Used template of previous Annual meetings	Tabled to 10/25 more discussion of the agenda	
Agenda & Roles for OA Forum	In the interest of increasing participation and representation at the OA Forum approaches to marketing the meeting were discussed. Discussed how to marry the 2 parts of the program – Alumni Center promotion with outreach to OAs from the OAC. We will bring materials to allow for participants to write comments,	Make attempt to generate interest and participation	Particia will contact new OAs to be sure they know of this opportunity. Miriam will send

Topic	Discussion	Decision	Assignment
	questions, and suggestions. An agenda was developed and detailed.		something through the Deans and Directors listserv. Linda will post an announcement through OAnews Lisa contact Uri with agenda for his feedback David E. will bring 3x5 cards & pencils.
Update Annual “to do” list		Tabled	
Inviting OA reps for lunch in December	Date for a lunch meeting with the other OA Reps was set for 12/13/2011.	Mtg. time changed 10:30-12:00, followed by lunch	Linda L will reserve 109 Friendly Miriam will send out invitation to OA reps
OA Conversations Update			
Approval of minutes	Clarification of 2 items: 1) Emails to OAnews drafted by Miriam and sent out by Linda 2) Is Mary Beth invited to the 10/25 work session?	OAC work sessions are intended to be with OAC members only. Mary Beth is welcome to attend open meetings. Mary Beth will present on OA policy issue on 12/13. However due to the time sensitive nature of the issues, Mary Beth will have 30mins-45mins of the worksession.	Mary Beth will send out materials in advance of the 10/25 mtg.
Next Meeting	Oct. 25, 2011 9:30-11:00 – 225 Chiles (BRI)		

Recorder: David Espinoza