

OA Council Minutes
September 10, 2012 9:30 am – 11:00 am
EMU Century D

Members		Lead Assignment/Title	Present			
Miriam Bolton		Chair	y			
Patrick Chinn		Communications/Web back-up	y			
Chris LeBlanc		Vice Chair	y			
Deb Mailander		OA Policy Committee/Communications back-up	y			
Colleen McKillip		OA Forums/Vice Chair back-up	y			
Kristina Mollman		Webmaster/OA Forums	Excused			
Lisa Raleigh		OA Forums/OA Employment subcmte Chair	y			
Teri Rowe		Treasurer/Prof. Development/HR Liaison	y			
Mary Beth Allen,		Assoc Dir OA Employment, Human Resources	Y			
Item 1	Item2	Item 3	Item 4	Item 5 and 6		FYIs
						Standing Agenda

Topic	Discussion	Decision	Assignment
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Topic	Discussion	Decision	Assignment
Discussion on draft of proposed OA Conflict of Commitment policy	<p>Background: faculty have protocols about work conflicts; apparently, this has come up as an issue with OAs (when it bleeds into work time). It's not about keeping people from participating on committees, but rather about insuring people focus on their primary job instead of outside consulting or jobs. Suggestion was made to reword policy to a positive tone rather than negative. Write the policy so it encourages participation AND sets boundaries?</p> <p>The Conflict issue would be a policy; the Participation issue would be a guideline. Policies must comply with OARs.</p> <p>Discussion about difference between policies and guidelines and the relationship between policies and OARS.</p> <p>There are differences between UO service, external service, and external consulting work (whether paid or unpaid).</p> <p>"Professional Work Week" guidelines have been completed by Mary Beth; @ Legal for review. ----- Review of HR's new OA web page layout</p>	<p>Split topic into 2 items: conflict of commitment and participation</p> <p>OAC would like to schedule a more substantial discussion about policy discussion process as well as potential need to address OARs as a long-term solution.</p>	<p>(Mary Beth)</p> <p>Mary Beth to bring background and possibly include Linda King in future discussion.</p>
Review of prior survey results/future forums	<p>Subcommittee is planning next series of forums. Lisa reviewed comments from survey. Let's have an email conversation; does anything jump out?</p>	<p>Subcommittee will make a list and send it to group for input.</p> <p>EVENT: Nov. 6 @ 3:30pm President Gottfredson (90 minutes) Location TBD (Global Scholars Hall?)</p>	<p>Miriam: ask President's Office about paying for a portion of event</p>
OA Website update	Deferred		

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New Faculty and OA Orientation on Wed, Sept 19th, including OA breakout session in the afternoon	Miriam has conflict with OA portion of orientation and will be late. She asked Colleen to lead OAC presentation. OAC members should attend part or all of the orientation	Colleen will fill in if schedule adjustments can't be made	
Planning for the OA annual meeting on Tuesday, October 23 rd	Add to agenda for work session on 9/25.	Room layout in semi-circle; 2 wireless mics; no projection screens; podium and mobile stage yes	Patrick: Update the OA document Miriam sent morning of 9/10 Patrick: Send next reminder and solicitation for questions in early October
Discussion of the OA Stars program to recognize Faculty and Staff during home football games	Rachel Raia is first person to be recognized a winner of the Senate OA Award. (She was nominated by someone other than OAC members.) They plan at least two years in advance, and since space is limited in the President's box, some nominees may be recognized next year.	Liz and Carlyn to come discuss in detail at 10/9 meeting.	none
Discuss upcoming OA Forums	See agenda item #2	See agenda item #2	See agenda item #2
Next Meeting	Tuesday, Sept. 25, 2012 @ 2pm in EMU Century D	Mary Beth invited	

Miscellaneous and/or non-agenda items:

- Future morning meetings are scheduled for 10:30am to noon
- Snacks at OA Annual Meeting
- Teri: SEIU flyer seen last week discussed suggested constituency of local governance committee. OA representation was not listed anywhere. Miriam will follow up.
- SOJC: 8 classified and 23 OAs in unit; no OAs on Dean's search committee. OA Council to write letter to Provost Bean regarding the matter;.
- Discuss email to OA list soliciting questions for Jamie Moffitt at work meeting
- Yvette Alex-Assensoh reached out to speak with the OA Council. Miriam to follow up with Jennifer Burton and confirm date/time.

Recorder: Patrick Chinn