

OA Council Minutes

October 9, 2012 10:30 am – 12:00 pm
EMU Century Room D

Members		Lead Assignment/Title	Present			
Miriam Bolton		Chair	Excused			
Patrick Chinn		Communications/Web back-up	Y			
Chris LeBlanc		Vice Chair	Y			
Deb Mailander		OA Policy Committee/Communications back-up	Y			
Colleen McKillip		OA Forums/Vice Chair back-up	Y			
Kristina Mollman		Webmaster/OA Forums	Y			
Lisa Raleigh		OA Forums/OA Employment subcmte Chair	Y			
Teri Rowe		Treasurer/Prof. Development/HR Liaison	Excused			
Linda King		Associate Vice President for Human Resources	Y			
Linda Leon		Faculty Advisory Council member	Y			
Holly Lynn		Biology Department	(Visitor)			
Item 1	Item2	Item 3	Item 4	Item 5 and 6		FYIs
						Standing Agenda

Topic	Discussion	Decision	Assignment
RSVP responses for annual meeting	Currently there are 42 RSVP's indicating that they are coming, and one that they are not coming. We have had one question submitted, and that has been given to Linda King for either her or Jamie to discuss. All members of the OAC who will be attending should use the RSVP to indicate that.	number attending with affect item 3 (catering)	Patrick: send out a reminder early next week and an invitation to the OA members of the Senate.
Review Agenda for Annual Meeting	-Linda King is the Associate Vice President for Human Resources Linda/Jamie will cover: Mary Beth position Vision for new HR director position Compensation Study/Report	Miriam should introduce the OA members of the Senate at some point in the Annual Meeting.	Miriam: identify when the best time to introduce OA members of the Senate.

Topic	Discussion	Decision	Assignment
	Possibly information about future professional development and/or training opportunities.	Need to update Linda King's title.	
Catering for the annual meeting	Colleen has a tentative guest count for 80 for right now, and this can be adjusted until the Thursday before the meeting (the 18th) Currently there has been ordered a large fresh fruit plate (serves 30), mixed nuts, homestyle cookies, lemon bars, ice tea and lemonade	Need to review RSVP numbers and make any changes to guest count by Oct 18 th .	Colleen: will handle updating the guest count.
Location for the 11/6 forum 3:30 to 5pm	Colleen has requested for Ford Alumni Center ballroom, and there is the possibility that it will be at no charge. This is yet to be confirmed. Also waiting to see if we can get funding from the president's office for wine. If this does happen, we will need to get catering for food.	Concern about possible conflicts with election. Also need to verify if we have the room scheduled.	Colleen: will check with room reservation on the afternoon of 10/9. Lisa: will check with President Gottfredson's office about money for drinks and to verify no problems with election day.
Report on meeting with Linda King re: HR changes	Linda King feels that Mary Beth's position has been important, and welcomes any feedback from campus OA's on how to progress with Mary Beth leaving. Discussion on having Linda and/or Jamie mention this at the annual meeting and possibly cover what their vision for this position is at this time. Discussion about concerns over how long it might take to fill this position, especially with the other high-level administration changes in HR. Discussion of the past work and future of the policy initiative committee and the status of their policy work to date. The two major items that have been finished by the committee and sent on to administration for review is the Advanced Sick Leave and Flexible Work Place policies. Linda wants to look at how this committee can either change to address other issues, or be replaced or amended by an Ad-Hoc committee to address other issues. Looking to see about membership changes or giving existing members an opportunity to work on different committees.	Linda King will have a notification sent out about Mary Beth leaving, and cover the topic with Jamie Moffitt at the annual meeting.	Lisa: will send any questions from RSVP responses on to Linda and Jamie so they can be prepared to cover them at the meeting.
Liz Jacoby and the UO stars program	This has been tabled until the Nov open meeting.		
Next Meeting	Tuesday October 23, 2012 @ 3pm for the OA Annual Meeting in Ford Alumni Center Ballroom		

Miscellaneous and/or non-agenda items:

- Linda Leon mentioned that if there were any topics brought up to the OAC that might be better to be brought before the FAC, that we can contact her to bring them to the FAC chair to inclusion in their agenda.
- Discussion about the lack of policies for OA's about Conflict and Complaint Resolution and the current requirement of using the Faculty's grievance procedures for those issues. Concerns about how changes due to faculty unionization will further impact these issues.

Recorder: Chris LeBlanc