

OA Council Minutes Approved

October 10, 2014

Ford Alumni Center Room 307

Members		Lead Assignment/Title	Present			
Teri Rowe		Chair	X			
Patrick Chinn		Vice Chair	X			
Keith Frazee		Forums/email	absent			
Deb Mailander		Communications/policy	X			
Colleen McKillip		Vice Chair	X			
Paula Staight		Forums	X			
Brandy Teel		Forums	X			
Leslie Wolgamott		OA outreach/forums	X			
Guests						
Bill Brady, Senior Director Employment/Labor relations						
Andy Stephenson, Sponsored Projects Services						
Item 1	Item2	Item 3	Item 4	Item 5 and 6	FYIs	
Annual Meeting Planning	Forum Ideas	Open Meeting Topics	OA Networking and reaching out	Good and Welfare		

Topic	Discussion	Decision	Assignment
Annual Meeting	Finalized agenda and clarified roles and timing. Teri will do overview and intros. Patrick will share info from the Listening Tours. Paula and Brandy will discuss Forums. Deb and Keith will handle microphones for Q&A. October 20th deadline for RSVP and catering counts	Send out email to OA news about the meeting, solicit questions and highlight deadline.	Deb send email. Deb to reach out to Sherry Powell about OIMB and the Portland business offices to invite them. Paula to work out room costs for ballroom with EMU Brandy get final numbers to catering
Forum Ideas	Discussed and interest in tour of rec center, catering tastings, tour of	These are all worth	Forum committee

Topic	Discussion	Decision	Assignment
	new athletics/football building, tunnel tours. Because of limited numbers on each tour, discussed having quarterly tunnel tours of 25 each, sign up only basis because of safety and security concerns.	pursuing.	members will investigate best dates.
Open Meetings	<p>Discussed potential guests and themes for Open Meetings which are the 2nd Friday of each month. Will investigate these options:</p> <p><u>November</u> Focus on HR updates to include status of GTF contract, changes in HR organization and new labor relations group. Potential Guests: Bill Brady (confirmed), Greg Stripp, Laura McDonald.</p> <p><u>December</u> Focus on UO leadership to include search for President and information on how the Board of Trustees Operates. Potential Guest Angela Wilhelms, Board Secretary (Amanda Hatch contact)</p> <p>Other Ideas:</p> <p>Communications: Tim Clevenger (Kristyn Elton) and Tobin Klinger. Others TBD. Possibly University relations Betsy Boyd and Hans Bernard.</p> <p>Student Code and Sexual Harassment prevention and reporting. Potential guest Renee Desautel, also UO Senate Rep would be good.</p> <p>Equity and Inclusion – Dr. Yvette Alex Assensoh has expressed interest in coming to the OA Council</p> <p>Security/Risk Management/ IT themes. Andre De Luc and others TBD.</p>	Need to set schedule and commit speakers as they are available.	<p>Teri will contact guests about availability.</p> <p>When firm, post dates and topics with unique RSVP for each session. May need to change rooms for popular ones because space in Ford Alumni is limited.</p>
OA Networking and reaching out	<p>Teri Met with Lisa Raleigh who will be joining us for working sessions to facilitate collaboration between OAC and Senate activities.</p> <p>Other OA reps are invited and will attend open meetings as they are able (David Espinoza, Debbie Thurman, Lisa Raleigh, Linda Leon, Helen Chu)</p> <p>Leslie also checked in about status of database for OAs who are interested in serving on committees and work groups. She is collecting names and would like to send out a survey to get better idea of what they want to do.</p>	OAC approved idea of a survey.	Leslie will draft and then we can put in Qualtrics format for survey
Reschedule Work sessions	<p>November 28th work session rescheduled to November 21.</p> <p>December 26 work session rescheduled for December 5 (Tentative)</p>		Need to reserve space (done, Teri)

Recorder: Deb Mailander